



McHenry County Workforce Investment Board Meeting
Wednesday, July 19, 2017, 7:30 AM
McHenry County Workforce Network Center
500 Russel Court, Woodstock, IL 60098
Conference Room 3

1. Call to Order

1.1 Roll Call

- WIB Chairman Dave Niehus presided over the meeting. He called the meeting to order at approximately 7:30AM.
- Kerrie Johnson took the roll call, and a membership quorum was present.

2. Public Comments – Dave Niehus

- Dave asked if there were any comments / questions from the public, there were none.

3. Consent Agenda – Dave Niehus

- Dave asked if there were any changes and or comments to the consent agenda. There were none.
 - Motion to approve made by Sandra Pierce
 - 2nd by Paul Harms
 - All in favor, no abstentions

4. One Stop Operator Agreement – Jeffery Poynter

- Jeff reviewed the One Stop Operator agreement that was sent out with the meeting documents. Kurt Beier asked if the one stop certification has been done. Jeff explained that we had a committee who worked on completing and submitting the one stop certification information and that yes, it has been done.
- Julie Courtney, Barb Herber and Terri Berryman recused themselves from the vote.
- Dave asked if anyone had any questions or comments. There were none
 - Motion to approve made by Kurt Beier
 - 2nd by Pam Fredrick
 - All in favor

5. Budget – Julie Courtney

- Julie explained that LWIA 2 was allocated 1.9 million dollars for PY17. Kurt Beier asked how the money was spent in PY2016 and if this new budget reflects that. Julie responded that the PY17 budget does reflect that. She stated that we had 5300 visitors in the center last year, provided 28,000 services including 3300 seminars. We provided 241 customers with WIOA funds and serviced 225 incumbent workers. Julie stated that she would send out the highlights sheet to everyone which shows all of this information. SEE ATTACHED Highlights
- Julie Courtney recused herself from the vote
- Dave asked if anyone had any questions or comments. There were none.
 - Motion to approve made by Mary Margaret Maule

- 2nd by Don Wallin
- All in favor

6. Priority of Service – Julie Courtney

- Julie explained the DCEO policy states who receives priority of service based on certain eligibility. We are asking that the board consider the next level of priority will be given to individuals that are at 200% of the current Lower Living Standard and / or any individual that has any of the barriers as defined in the WIOA Works glossary. As of May 29, 2017, 200% of LLSIL for a family of 2 is \$44,912.00.
- Julie Courtney recused herself from the vote
- Dave asked if anyone had any questions. No one did.
 - Pam Frederick made a motion to approve
 - 2nd by Mary Donner
 - All in favor

7. Workforce Week Proclamation – Jeffery Poynter

- Jeff explained national workforce week is August 28 – September 1, 2017. Due to our turn out last year, we are going to focus our efforts on Manufacturing week and the events that are already being planned. Jeff did feel it was important for the board to still acknowledge Workforce Development Week with the proclamation.
- Dave asked if anyone had any questions. No one did
 - Motion to approve by Sandra Pierce
 - 2nd by Terri Berryman
 - All in favor

8. Training Provider Recertification – Derik Morefield

- Derik explained that the POPS committee met on 6/28/17 to review the current training providers and their programs. No one had any new programs to add at this time. First Institute, First Institute Training and Management and Eagle training did not have any changes to their programs. MCC had a few adjustments and also are no longer offering some programs. Derik explained that the POPS committee reviewed all of this information and approved the programs for recertification. He explained that the recertification was due on July 1.

9. Conflict of Interest – Don Wallin

- Don explained that the Conflict of Interest Taskforce met and reviewed our current policy along with the recommended policy changes and came up with the new Conflict of Interest form. Jeffery mentioned that all members will be required to sign the new policy and return them to Kerrie. Jeff stated that Kerrie will track them and have members sign annually. Julianne Lambert asked if proxies had to sign as well and Jeff stated that no, just board members.

10. MOU Update – Jeffery Poynter

- Jeff stated that we have received signatures for all partners except Department of Rehabilitation. We have an email that they have signed it, but are waiting for the actual page. The MOU has been submitted to DCEO with the email stating that the DRS signature is coming.

11. IWP Awards Winner – Julie Courtney

- Julie explained that a taskforce was put together after the last board meeting to review our IWP Individual Achievement Award Nominees and to choose a winner based off of certain criteria.

Julie thanked everyone that reviewed the submittals. Nicole Turner was chosen as our winner and will be recognized at an IWP luncheon in September for all the state winners.

12. Board Certification – Jeffery Poynter

- Jeff explained that it is time again to certify the board with DCEO. He explained that everyone will need to sign their appointment forms and that Kerrie will be mailing them out shortly. He explained that under WIOA the board has to be certified every 2 years.

13. Other Business – Dave Niehus

- Doug Martin mentioned that McHenry County High School will be having their 2nd MTI Career Expo again this year on September 27, 2015 from 6 – 8pm at East Campus. This event focuses on Manufacturing, Trades and Industry in McHenry County and students and parents are encouraged to attend. Please let Doug know if anyone is interested in participating

14. Next Meeting: September 20, 2017; 7:30AM; McHenry County Workforce Network Center

15. Meeting Adjourned 8:30am

Attendance	
Name	Representing / Agency
1. Kurt Beier	First Institute
2. Julie Courtney	McHenry County Workforce Network
3. Pam Cumpata	MCEDC
4. Mary Donner	PACE
5. Pamela Frederickh	Catalent
6. Terri Berryman for Clinton Gabbard	MCC
7. Paul Harms	Harms Grain
8. Barb Herber	IDES
9. Julianne Lambert for Jenna Holzberg	National Able
10. Brian Johnson	IBEW Local 117
11. Bob Lueders	Radicom
12. Sally Fleming-Soland for Maria Martinez-McKinley	DRS
13. Mary Margaret Maule	Crystal Lake Chamber of Commerce
14. Derik Morefield	City of McHenry
15. David Niehus	CRV Electronics
16. Sandra Pierce	Phoenix Woodworking
17. Charlene Choklad for Berni Szczepanski	
18. Don Wallin	Joule Technologies
19. Jennifer Zoellick for Rhonda Wood	DHS
20. Others / Guests	
21. Chris Nejd	MCWN
22. Doug Martin	City of McHenry
23. Jeffery Poynter	WIB Director
24. Kerrie Johnson	WIB Assistant
25. Scott Hartman	McHenry County
26. Dayna Phillips	MCWN
27.	
28.	